ACGME-I Faculty Survey – Program FAQs

- **What is the Faculty Survey?**
  Each year from January through April, the ACGME-I requires faculty members from accredited programs to complete an online survey. This survey contains questions about faculty members' experiences working within their program, as well as their interactions with the residents/fellows training there.. *Note: This survey is only to be completed by faculty members. With the exception of the program director (who, as a faculty member will be scheduled to complete the survey), program administration DOES NOT have access to the Faculty Survey.*

- **Which programs are scheduled to participate?**
  All ACGME-I accredited specialty and subspecialty programs with active residents (regardless of programs size) will be surveyed each academic year

- **When are program faculty members scheduled to complete the survey?**
  The Faculty Survey takes place each academic year between January and April. Programs are scheduled for windows approximately five weeks in length within which faculty members must complete the survey.

  The ACGME-I will notify programs directly when their participation is required. More information about when programs are scheduled to participate in the survey can be found by logging into a program's ADS account. Click on the "Surveys" tab and find the "Faculty Survey" heading. Within this menu is scheduling information for the current and previous iterations of the survey. Final scheduling usually takes place in early January each academic year.

- **Is there a required response rate programs must meet before the deadline?**
  Yes. A 60 percent response rate is required for all programs. Programs with fewer than three faculty members participating in the survey should reach a 100% compliance rate. Review Committees will closely monitor programs' response rates and review programs that fail to meet this requirement.

- **How will faculty members know when they need to participate in the survey?**
  Programs are responsible for notifying their faculty members of the survey and its deadlines. The ACGME-I itself does not notify faculty members; it is the program's responsibility to ensure its scheduled faculty members complete the survey by the assigned deadline. To notify/remind faculty members of their involvement and provide login information to access the survey, log in to ADS, click the "Surveys" tab, and find the "Faculty Survey" heading. Click "View Current Faculty Survey Takers." Follow the instructions provided to e-mail faulty members directly through ADS.

- **Who is scheduled to participate in the survey?**
  Not all faculty members are necessarily scheduled to complete the survey. Physician faculty members will be surveyed based on their level of involvement in the program. The program director will always be surveyed. Non-physician faculty members (as indicated by the program) will not be surveyed. Confirm that faculty members' information is up to date for the program on the "Faculty" tab in ADS.

- **Is there a way to track which faculty members need to complete the survey?**
  Access a list of scheduled faculty members in the program's ADS account. Click on the "Surveys" tab and find the "Faculty Survey" heading. Within this menu, click the "View Current Faculty Survey Takers" button to review the list. The list of faculty members scheduled to complete the survey (along with the "View Current Faculty Survey Takers" button) will only be available during a program's scheduled survey window.

- **Does this survey contain specialty-specific questions or just general questions about training in an ACGME-I accredited program?**
  The Faculty Survey does not contain specialty-specific questions.

- **How do faculty members complete this survey?**
  Faculty members can access the survey via a secure link that must be sent by their program through ADS. Additional information to provide to participating faculty members regarding completion of this survey on the ACGME-I website. ***Note:*** *this survey is only to be completed by faculty members. With the exception of the program director (who, as a faculty member will be scheduled to complete the survey), program administration DOES NOT have access to the Faculty Survey.*

- **Can the questions faculty members will be asked be previewed?**
  No. Questions asked on the Faculty Survey are only available to faculty members participating in the survey.

- **When is a survey considered "complete"?**
  An individual survey is considered complete when all questions presented to the responding faculty member have been answered and the "Submit" button at the end of the survey has been clicked. Incomplete surveys or surveys that have not been submitted will NOT be considered complete and will NOT count toward a program's overall compliance rate.

- **What if a program does not reach 100% compliance for the survey?**
  A 60 percent response rate is required for all programs. Programs with fewer than three faculty members participating in the survey should reach a 100% response rate. Review Committees will closely monitor programs' response rates, and will review programs that fail to meet this requirement.

- **Is the survey directly linked to a program site visit?**
  No. The survey is not directly linked to a site visit; a program's faculty members are required to complete the survey on an annual basis, regardless of whether the program is scheduled for a site visit.

- **Where can a program's survey results be viewed?**
  If at least 60 percent of a program's faculty members have completed the survey and the program had at least three faculty members scheduled, summary reports for the program will be available annually through ADS.

  Only summary data are displayed; no individual data are available. If less than 60 percent of a program's scheduled faculty completed the survey, data from your program will not be available for that academic year.

  To access these reports, log in to ADS and navigate to the "Surveys" tab. Within the Faculty Surveys section, click the "View Reports" button. Select the academic year and program to view a grid of available survey reports. Click the "View" button next to the report.

- **Who else can see the data from an individual program?**
  All data gathered in this survey are confidential, and no names will be associated with any of the data in the database. Access to the data is password-protected, and no responses are linked to individual respondents.