



ACGME-I Case Logs **QUICK GUIDE** for Residents in Dermatology

Consider the following when entering your cases or reviewing your Case Log reports:

1. Only the following resident roles are counted toward minimum case requirements:

All cases logged as Resident Surgeon

Cases logged as Observer count toward minimum numbers in the following procedures **only**:

- Mohs micrographic surgery
 - laser, combined (ablative, non-ablative, vascular)
 - botulinum toxin chemodeinnervation
 - soft tissue augmentation and skin fillers, flaps and grafts (split or full)
 - nail procedures
2. Residents can count multiple procedures on one case. For example, if the resident were the resident surgeon treating a benign lesion, her or she would enter the procedure for excision of the 1.5 cm cyst, and could enter a procedure for the complex closure of the resultant defect.

When the Resident Operative Experience Report is generated, the resident would receive one count credit in the Resident Surgeon column for both “Excision – Benign Lesion” and “Repair (Closure).”

When the resident’s role differs for a particular case, both roles can count toward minimum requirements if the role of Observer is permitted to count for that procedure. If the resident performs an excision but then observes a faculty member perform a split graft, the resident should fill in two case data entry screens. For the excision, the resident should designate his or her role as Surgeon. After saving the first entry, the resident should complete a second case entry screen and select Observer for his or her role in the graft procedure.

3. A resident can only receive credit for one procedure performed on any one patient on a given day.

Quick Guide to Case Entry Fields

<i>Case ID</i>	Indicate a unique patient identifier to allow tracking of the patient to the procedure.
<i>Date</i>	Enter the date <i>the procedure was performed</i> . Do not enter the date you are entering the case into the Case Log System.
<i>Resident Program Year and Resident Year of Case</i>	Enter your categorical year in the specialty at the time of the case. You can adjust the Resident Year of Case field to a prior year if you wish to backdate a case.

<i>Resident Role</i>	<p>Indicate your role in the case:</p> <p>Surgeon: resident has substantial responsibility for the case, has scrubbed in and performs the majority of the surgical procedure. All cases performed in the role of Surgeon count toward minimum case requirements.</p> <p>Observer: resident observes or assists during the procedure with another surgeon who is an attending or more senior resident and who is responsible for the case. Cases performed in the role of Observer count toward the minimums only in procedures noted above.</p>
<i>Attending</i>	<p>Select the attending physician who supervised the case. All attending physicians should be available from the dropdown menu. If the attending is not listed, inform the program coordinator who can add the faculty member to ADS.</p>
<i>Patient Type</i>	<p>Adult: 18 years or older at the time of surgery</p> <p>Pediatric: younger than 18 years at the time of surgery</p>

For technical support or questions regarding ADS and the Case Log System, e-mail ADS@acgme.org.