ACGME-I Case Logs
QUICK GUIDE for Residents in
Orthopaedic Surgery

A _Quick Guide_ to Entering Cases
Consider the following when entering your cases or reviewing your Case Log reports:

1. All resident roles count toward completing minimum case requirements.

2. Only orthopaedic cases should be entered. Cases completed on other services, such as neurological surgery, must not be entered.

3. Only procedures listed for primary credit are counted toward minimum case requirements.

4. Residents can count multiple procedures on one case if more than one distinct surgical procedure is performed during a single session of anesthesia. Each procedure can be entered for primary credit as applicable. For example, in a case of polytrauma, there may be one procedure to repair a fractured femur, and a separate procedure to repair a fractured tibia. If the resident participates in both procedures, two separate case logs entries, each as a primary procedure, should be entered. Similarly, if a resident participates in bilateral procedures during a single session of anesthesia, such as bilateral total knee arthroplasties, two separate cases as primary procedures should be entered.

Quick Guide to Case Entry Fields

Resident	Resident name is auto-filled upon login.
Institution	Select the institution where the procedure was performed.
Case ID	Indicate a unique patient identifier to allow tracking of the patient to the procedure.
Resident Program Year and Resident Year of Case	Enter your categorical year in the specialty at the time of the case. You can adjust the Resident Year of Case field to a prior year if you wish to backdate a case.
Attending	Select the attending physician who supervised the case. All attending physicians should be available from the dropdown box. If the attending is not listed, inform the program coordinator who can add the faculty member to ADS.
Date	Enter the date _the procedure was performed_. Do **not** enter the date you are entering the case into the system.
Resident Role	Indicate your role in the case ➢ Surgeon: Resident has substantial responsibility for the case and performs over 50% of the surgical procedure. All cases performed in the role of Surgeon count toward the resident's minimum case

	requirements.
	➢ Assistant: Resident assists during the procedure with another surgeon who is an attending or more senior resident and who is responsible for the case. The Assistant performs less than 50% of the surgical procedure.
	➢ Teaching Assistant: A senior resident who instructs another resident who is taking credit for the case as Surgeon. The Teaching Assistant performs less than 50% of the surgical procedure.
Patient Type	➢ Adult - 17 years or older at the time of the surgery
	➢ Pediatric - Younger than 17 years at the time of the surgery
Credit	If multiple procedures are performed during a case, residents must select one as primary.
	➢ Primary – the procedure or treatment that is the main reason for providing care to the patient on the date indicated. If the procedure selected for primary credit is one where minimum requirement apply, then the case will count toward the required minimum.
	➢ Secondary – all other subordinate procedures or treatments performed on the date indicated. Any procedure selected for secondary credit will not count toward required minimum cases.
Case Type	Select one of these case types as applicable
	➢ Oncology Patient - Any patient for whom the procedure diagnosed or treated is primary or metastatic, benign or malignant, bone or soft tissue tumors.
	➢ Microsurgery - The procedure involved a microscope in the repair of a nerve or vessel.
Procedure Information	Enter the following information for each case:
	➢ Area - The Area is the broadest category of procedure/diagnosis the Review Committee is tracking.
	➢ Type - This refers to the specific procedure/diagnosis the Review Committee is tracking. Click the applicable box.

For technical support or questions regarding the Accreditation Data System (ADS) and the Case Log System, e-mail ads@acgme.org.